

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

County area (local councils and parish meetings only):

### Financial year ending 31 March 2023

Prepared by (Name and Role):

Date: 03/05/2023

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
Current Account	2,213.7	
Business Bank Instant	<u>49,722.5</u>	
		51,936.2
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 ( <b>enter these as negative numbers</b> )		
Cheque number      1953	(14.99)	
		<u>(14.99)</u>
Add: any un-banked cash as at 31/3/23		
		<u>-</u>
<b>Net balances as at 31/3/23 (Box 8)</b>		<b><u><u>51,921.2</u></u></b>