

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2024

Prepared by (Name and Role):

Date: 15/04/2024

	£	£
Balance per bank statements as at 31/3/24:		
Current Account	1,689.3	
Business Bank Instant	<u>47,333.2</u>	
		49,022.4
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)	<u> </u>	-
Add: any un-banked cash as at 31/3/24		<u> </u>
		-
Net balances as at 31/3/24 (Box 8)		<u><u>49,022.4</u></u>