



FULL COUNCIL MEETING
Memorial Hall, Oxford Street,
Aldbourne
3 June 2026 – 7.30 pm

To the Members of Aldbourne Parish Council:

You are hereby summoned to attend a meeting of Aldbourne Parish Council when it is proposed to transact the business on the agenda.

Apologies for absence should be advised to the Clerk prior to the meeting.

A G E N D A

In accordance with the Public Bodies (Admissions to Meetings) Act 1960, the Council may decide to exclude the public on the grounds of the confidential nature of the business to be transacted on any item within this agenda.

Item	Detail	Enc
35/26. Apologies	To note apologies for absence.	
36/26. Interests	To receive declarations of disclosable pecuniary or other interests on matters to be considered at the meeting and consider any dispensations requested.	
37/26. Minutes	To consider the Minutes of the last Full Council meeting.	
38/26. Planning Committee	To adopt the Minutes of the last Planning Committee meeting.	
39/26. Outstanding Items	To report on the progress of outstanding items which do not require further decision.	✓
40/26. Accounts	To consider contractual & delegated payments and payments to be made and to approve two councillors to authorise payments.	✓
41/26. Clerks report	To receive verbal report from the Clerk.	
42/26. Public Session	To receive questions and requests from members of the public (see Note ¹).	
43/26. Events	To consider request for use of the village green for the following events: a) The Blue Boar - Classic Car show on 18 July 2026. b) Music & Song Committee – Annual Music Festival on 1 August 2026 (31 Jul- 2 Aug)	✓
44/26. Local Policing & CCTV	To receive further update on Community Policing and discuss CCTV.	Cllr Lawler & Cllr Edmonds
45/26. NDP	To receive update on a review of the Neighbourhood Development Plan and consider next steps.	Cllr Rust
46/26. Community Housing	To discuss Community-Led Housing and the next steps to move the process forward.	Cllr Edmonds

47/26.	Pond	To consider works & expenditure to improve the ponds health and vitality.	Cllr Warren	
48/26.	Grounds Maintenance	To consider agreement for management of the six 'no mow' areas.	Cllr Elms	✓
49/26.	Donation	To consider donation to Aldbourne Royals FC for football field maintenance.	Cllr Trayes	✓
50/26.	Football	a) To consider conditions for use of the football field by ARFC Aug 26 - July 28 b) To consider use of the football field by Ramsbury FC U16 team Aug 26 - Apr 27.	Cllr Trayes	✓
51/26.	Palmer's Field	To discuss meeting with ARC to obtain progress update on plans and whether a further extension to the lease and management agreement will be required.		✓
52/26.	Electricity Tariff	To consider new electricity tariff for the toilets/community room.		✓
53/26.	Councillor Reports	To note reports from councillors in relation to Parish Council business or village.		
54/26.	Public Session	To receive questions and requests from members of the public (see Note ¹).		
55/26.	PRoW	To discuss vehicles driving on bridleways.		✓
56/26.	Vexatious Policy	To consider invoking Vexatious Complaints and Correspondence Policy.		✓
57/26.	Next Meeting	To note date of the next meeting.		✓

Signed: *K. Clay*

Proper Officer & Responsible Financial Officer of the Council
28 May 2026

Note¹ – Aldbourne Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend and a total of up to 10 (ten) minutes will be allowed at this meeting for questions to the Chairman. Outside the two public sessions allocated members of the public may only make further comment upon the invitation of the Chairman. If detailed background information is required, prior notice to the Clerk is advised. No decisions can be made on questions or issues raised during the public items. If the Council so wishes, these can be added to a future agenda for consideration.

Item 39/26 Outstanding Items

Items and any updates are for information only. Existing delegation allows for items be chased if required, but otherwise no decisions can be made on any items listed below.

NB: All items listed may not be discussed at each meeting.

Long term issues which are waiting action by Wiltshire Council.

Date logged	Issue
06/03/2020	Red crossing strip renewal by the Marlborough Road junction.
02/11/2022	Poor road surface on Castle Street.
03/04/2024	Damage to byway ALDB19 (Sheepwalk). [On the list for repair by Wiltshire Council, when funds and materials are available]

Ongoing issues, still to be actioned or updated and updates on issues from previous meetings.

Date logged	Issue	Update/further information
05/07/2023	20-mph Project on roads south of the B4192.	The works order has been issued, and the traffic order is planned to be in operation on the 15 June.
10/01/2024	Resurfacing of Oxford Street.	These works are being undertaken this financial year (2026/2027)
09/07/2025	Further clearing of the grips on the Four Barrows bridleway.	Reported to Wiltshire Council and the neighbouring resident has also agreed to help. Works will not commence until the building works nearby are completed.
10/09/2025	New benches - Goddards play area	Investigations ongoing into type and costs.
01/10/2025	Overhanging foliage on Southward Lane.	Chased again with Wiltshire Council highways and cc'd Cllr Sheppard 21 April 2026.
01/10/2025	Bench in Rectory Wood.	Cllr Oswald is liaising with the owner about moving it to a better position.
01/10/2025	Toilet/Community Room roof.	All the works have now been completed.
04/03/2026	Parking in The Square.	A survey to find out what could be achieved was agreed at the May LHFIFG meeting.
06/05/2026	Bus stop electronic sign	The bus team at Wiltshire Council have confirmed that this has been added to the list of bus stop enhancements and will be reviewed and considered in accordance with the Bus Service Improvement Plan. There is no timeline for how long the process will take.
06/05/2026	Goddards Tower	Further quotes for the cost have been sought and are awaited.
06/05/2026	Future Planning across Aldbourne	An update will be made at the July meeting to allow for any decisions to be made.

Item 40/26 Accounts

FINANCIAL STATEMENT

Bank Account Balances as at 28/05/2026

	£
Current account	6,342.44
Deposit account	73,378.76
95-Day Notice	<u>20,021.61</u>
Total	<u>99,742.81</u>

Receipts	£
Category	Amount
Allotments	75.00
Community Infrastructure Levy	1,625.82
	1,700.82

Payments	£	£
Category	Net Total	VAT
Bank services fee	4.25	0.00
Office costs	61.00	0.00
Insurance	1,454.45	0.00
Pond	11.48	0.00
Staff/contract costs (inc all deductions)	754.10	0.00
Toilets/community room	1,434.19	6.67
	3,719.47	6.67

Mrs K Clay
Responsible Financial Officer

28.05.26

43/26 Events

- a) Currently, the only other event booked on the village green in July is the band concert on the 5th.

Aldbourne Parish Council - Events on Council Land Policy	
Application to hold an event on land owned or under the responsibility of the Aldbourne Parish Council	
Organisation Details	
Organisation/Group Name	THE BLUE BOAR WILTSHIRE LTD.
Contact Name	PAUL MARRIOTT
Contact Email	INFO@BLUEBOARPUB.CO.UK.
Contact Telephone No	
Dates & Times	
Date	18 th July 2026
Start time	9.30 AM.
Duration	4 HOURS
Set up start time	9 AM.
Breakdown end time	2 PM.
Set up date & time (if different from event date)	
Breakdown date & time (if different from event date)	
Details	
Location	VILLAGE GREEN.
Description of Event	CLASSIC CAR MEET.
Type of Event (see item 3)	COMMUNITY GATHERING.
Please give the details of the event. e.g. Whether there will stalls, marquees, food vans, sound systems, lighting, stages, toilet facilities, etc. NB: The Council may request a site plan for the event.	it will be a ticketed event so cars max, we will be collaborating with Shift up events who have been doing events like this previously, 10 a ticket and The Blue Boar supplying Bacon Roll + coffee, also toilets to be supplied by the pub. Maybe 1 small gazebo
Submission	
I confirm that the organisation/group applying for this event have read and understood the policy for use of land under the ownership or responsibility of Aldbourne Parish Council and agree to abide by the requirements for event approval and provide any paperwork, plans or other information that is requested by Aldbourne Parish Council.	
Form completed by (name)	PAUL MARRIOTT
Date	7/5/2026

b) The concert is on Saturday 1 August but set up and breakdown will take place on the 31 July & 2 August. As the standard policy conditions request no vehicles can be driven on the grass, the organisers have asked to be able to allow vehicles required for delivery of equipment and those associated with the provision of refreshments to be driven on the grass for the duration of the festival. [This has been allowed at previous events].

The band concert is on Sunday 2nd (but is a part of the week-long musical events)

Aldbourn Parish Council - Events on Council Land Policy

Application to hold an event on land owned or under the responsibility of the Aldbourn Parish Council

Organisation Details

Organisation/Group Name	Aldbourn Music Festival
Contact Name	Donna Vinnels
Contact Email	musicfestivalaldbourn@gmail.com
Contact Telephone No	██████████

Dates & Times

Date	Saturday 1 st August 2026
Start time	13:00
Duration	8 hours
Set up start time	08:00
Breakdown end time	22:00
Set up date & time (if different from event date)	Friday 31 st July 09:00-21:00
Breakdown date & time (if different from event date)	Sunday 2 nd August 08:00 – 12:00

Details

Location	The Green
Description of Event	Annual Music Festival
Type of Event (see item 3)	Cultural Event/Festival
Please give the details of the event. e.g. Whether there will stalls, marquees, food vans, sound systems, lighting, stages, toilet facilities, etc. NB: The Council may request a site plan for the event.	As per previous years there will be amplified live and recorded music, food & drink stalls, lighting, staging, fencing, toilet facilities and additional waste collection facilities. There will also be marquees, gazebos, a licenced bar and additional table/seating. A site plan, when finalised, will form part of the risk assessment.

Submission

I confirm that the organisation/group applying for this event have read and understood the policy for use of land under the ownership or responsibility of Aldbourn Parish Council and agree to abide by the requirements for event approval and provide any paperwork, plans or other information that is requested by Aldbourn Parish Council.

Form completed by (name)	Donna Vinnels
Date	19 th May 2026

45/26 NDP

Reasons to update the NDP

- Up to date plans can help with protecting areas and trying to ensure that what is built matches local needs, although they cannot be used to stop development.¹
- As developers of Windley Ridge tried to argue, if the housing allocation in the plan is exhausted then developers have a freer hand

We do not have to wait for the Wiltshire Council Local Plan to be completed, although we may need to revisit later if any legislation changes. If we go forward to this the plan does not need wholesale modification. We have two choices regarding sites¹

1. Identify specific sites we think best for development
2. Write Site Briefs – this would allow us to describe what we would want from any new sites brought forward

The normal process is to form a small steering group of 2-4 people (not necessarily all councillors)

Next Steps¹

1. Agree whether we want to proceed or not
2. Agree which of the above options we would want the steering group to push forward with
3. Agree Terms of reference for steering group, setting goals for what the group should be doing
4. Attempt to recruit steering group members
5. Ask Place Studio to undertake a scoping review of whole plan and make recommendations for updates (this wo
6. Steering group forms and starts work, Place Studio suggest in the Autumn with the hope there might be more clarity on the Wiltshire Council Local Plan by then

¹ From conversation with Place Studio 21/4/2026

48/26 Grounds Maintenance

Following a successful and productive meeting the Carbon Neutral Aldbourne in late April, the Sustainability Group agreed the proactive role CNA should play in the day-to-day management of the six 'no mow' areas this summer, ahead of the review and discussion planned for autumn 2026 as to whether these areas should be continued to be left uncut in 2027.

The following was agreed:

With regard to the verges the PC has agreed the six areas left uncut last year should be continued this year, with a review at the end of the grass cutting season, on the basis that CNA actively takes responsibility for:

- i. The clearing of any litter that might accumulate within the uncut grass.
- ii. The removal of any ragwort (or any other potentially injurious weed) before it goes to seed.
- iii. The removal of any grass cuttings that might have erroneously been left by the grass cutting contractor within the six 'no mow' areas.

The proposal from the Sustainability Group is that the above agreement is approved by the Council.

49/26 Donation

The budget for maintenance of the football field (in addition to normal mowing) is £500.

Name of organisation	Aldbourne Royals FC
What the organisation does	Community Football Team
What will the money be used for	Repairing the football pitch 5 x Topsoil / Compost Blend BS 3882:2015 (Jumbo Bag) 800kg - Fort Builders Merchant 2 x 20kg - FR.2 Premium Football & Rugby Pitch 100% Ryegrass Grass Seed Mix (FR2)
Amount being requested	£630
Delete as applicable	Donation

50/26 Football

- a) Proposed that the conditions for use of the football field by the Aldbourne Royals will remain the same as they were for the 2025/2026 season, but with the conditions being in place for two years (2026-2028 season)
- b) Proposed that the conditions for use of the football field by the Ramsbury under 16 teams will remain the same as they were for the 2025/2026 season for 2026/2027.

52/26 Electricity Tarriff

The current Octopus fixed tariff ends on 19 June 2026. The rate is 28.21 kw with no standing charge. The totally yearly amount is circ. £720. Due to current world events, no standing charge tariffs are not currently available. All tariffs could be subject to change before a final decision is made. All have an exit fee if leaving early. The yearly amounts are based on the yearly usage provided by Octopus.

Octopus (Renewable)

18 mth fixed – 24.86 kw & 65.51p daily standing charge. (£836 a year)

British Gas

2 years fixed – 26.25 kw & 42p daily standing charge.

EDF

2 years fixed – 23.20 kw & 50p daily standing charge. (£846 a year)

Scottish Power (Renewable)

2 years fixed – 21.89 kw 39.82p daily standing charge (£674 a year)

57/26 Next Meeting

Next Full Council meeting – Wednesday 1 July at 7.30 pm in the Memorial Hall.